

Graduate School of Management
Voting Procedures for Academic Senate
Updated May 2, 2011

1. Merits, Promotions, Appraisals

All Academic Senate faculty vote.

2. Appointments to New Faculty Positions at Any Level and to Joint Professor Position at Any Level

All Academic Senate faculty vote.

3. Interdepartmental Transfers and Phased Retirements

All Academic Senate faculty vote.

4. Voting Privileges of Permanent Faculty

All Academic Senate faculty members have voting privileges on departmental issues.

5. Voting Privileges of Emeriti Faculty

Emeriti faculty do not have voting privileges.

6. Voting Procedures

The Associate Dean appoints an ad hoc committee comprised of one or more School faculty to review each candidates file. This committee prepares a review letter, which the Associate Dean gives to the candidate for review. The candidate has the right to write a rebuttal letter. Both letters go to the candidate's file for review by the faculty.

Voting is done by online voting. Faculty have the right and are encouraged to write comments on their ballots.

Faculty votes are committed to three categories for merits, promotions, appointments:

- Support this action
- Do not support this action
- Abstain

Faculty votes are committed to three categories for appraisals:

- On Tenure Track
- Not on Tenure
- Track Abstain

Meetings on personnel actions are routinely held for the following actions: Appraisals, Promotions to Associate Professor, Promotion to Professor, and Promotion to Professor Step VI. Other meetings can be requested by three faculty members or by the Associate Dean.